



The Ganaraska Region Conservation Authority is accepting applications for the following full time permanent position:

Planning and Regulations Coordinator

The Planning and Regulations Coordinator is responsible for the administration, co-ordination, and implementation of all aspects of the Authority's watershed planning and regulations programs. This will include watershed management planning, municipal plan input and review and the administration and enforcement of the Authority's Fill, Construction and Alteration to Waterways regulations. This position will also assist with land acquisition and disposition. This position reports to the CAO/Secretary-Treasurer.

Location:

This position will be working out of the Ganaraska Region Conservation Authority administrative office in Port Hope located on the corner of County Road 28 and Hwy 401.

Qualifications:

- A university degree or equivalent, in land use planning, environmental studies or a related field
- Demonstrate proficiency in oral and written communications
- Knowledge of municipal planning and Planning Act, current water/environmental management principals including Conservation Authority Act, and technologies including relevant federal and provincial legislation
- Minimum of 3 - 5 years' experience in municipal and environmental planning
- Be a team player capable of self-directed, independent work, meeting defined deadlines
- Demonstrate interpersonal skills (dealing with other staff and the public)
- Able to work effectively with the public
- Possess a valid drivers' licence

Duties:

- Develop and implement various watershed planning initiatives of the Authority and formulate policies and long-range strategies for the Authority's Watershed Planning program
- Co-ordinate the review and Authority response to development proposals, plans of subdivision and condominiums, official plans and related amendments, and long range planning proposals
- Co-ordinate the review and Authority response to municipal planning applications including zoning bylaws and related amendments, site plan agreements, minor variances, building permits and general public inquiries
- Administer and co-ordinate all aspects of the Fill, Construction and Alteration to Waterways Regulation of the Conservation Authority, Ontario Regulation 168/06
- Assist with the implementation of the Authority's land acquisition and disposition program

Salary:

- \$77,312 to \$89,278 per annum

Apply in writing by June 20, 2018:

Ms. Linda J. Laliberte, CPA, CGA, CAO/Secretary-Treasurer
Ganaraska Region Conservation Authority
2216 County Road 28, Port Hope, Ontario L1A 3V8
Fax: (905) 885-9824 E-mail: llaliberte@grca.on.ca

The Ganaraska Region Conservation Authority welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We thank all applicants for their interest; however only those selected for an interview will be contacted.